

Job Description

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| Job Title | Financial Control Accountant |
| Reporting to | Group Financial Controller |
| Purpose | <p>Provide support to the Group Financial Controller and the Finance Team</p> <p>Assist with reporting requirements of the Group including but not limited to:</p> <ul style="list-style-type: none"> • Month-end reporting process • Budgets • Year-end statutory accounts • Cash flow forecasting • Other external reporting (if applicable) • Any other ad-hoc duties as and when may be required |

| Key Responsibilities | Specific Tasks | Business Objective |
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| Month-end Reporting Process | <p>All aspects of the month-end process, including:</p> <ul style="list-style-type: none"> • Balance sheet account reconciliations for Group • Assist with preparation of Group reporting pack • Assist with preparation of Group cash flow forecasts • Production of Group KPI reports • Full balance sheet account reconciliations for HO legal entities | |
| Annual Budget Process | <p>Assist with the annual budgeting process (including the 3 year plan) and preparation of reports</p> | |
| Annual Year End Statutory accounts Process | <p>Assist with the Group year-end process, including:</p> <ul style="list-style-type: none"> • Production of the Group Annual Report and Financial Statements (IFRS) • Preparation of subsidiaries' year-end audit files based on management accounts information • Liaison with auditors in helping to answer any questions arising during the audit that relate to the Newable Group | |
| Other | <p>Other duties include, but not limited to:</p> <ul style="list-style-type: none"> • Maintenance and preparation of Group financial policies and procedures • Monitoring and managing intercompany debt (e.g. settlement and potential IFRS 9 provisioning) • Assist with intangible asset valuations from business acquisitions and impairment reviews (IFRS) • Group organisation: maintain efficient Group structure, such as removal of companies no longer required | |

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| | <ul style="list-style-type: none"> • Assist with Group dividend policy • Work with colleagues to achieve team objectives • Act at all times in accordance with the culture and values of the wider Newable Group | |
| Tax | Provide support as required for: <ul style="list-style-type: none"> • monthly payroll • the VAT Return process • the Group tax compliance process | |

Candidate Profile

| Element | Essential | Desirable |
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| Skills | Strong communicator in both verbal and written form | |
| Qualities | Confident with a pro-active approach and a mature and "can-do" attitude. Organised, efficient and reliable Able to work well as part of a team or own initiative with good prioritisation skills. | |
| Knowledge and Experience | Sound knowledge of accounting in accordance with IFRS Strong knowledge of Microsoft Office suite. | |
| Qualifications | ACA / ACCA / CMA qualified | |